



LAKE COUNTY GOVERNMENT CENTER
2293 NORTH MAIN STREET
CROWN POINT, IN 46307
(Internal / External)

Department: LC Juvenile Center (Superior Court - Juvenile Division)
3000 West 93rd Avenue
Crown Point, IN 46307

Position: Public Defender

Classification: Part Time

FLSA: Exempt

Direct Reports:0

Reports to:

Requirements: Juris Doctorate degree, admitted to practice law in the state of Indiana, five years of experience in criminal law and/or juvenile cases

Purpose of Position/ Summary:

Salary: \$29,640

POSITION SUMMARY: This position provides legal counsel and representation in the defense of those who have been judicially determined to be indigent. Public Defenders are employed part-time, at a minimum of twenty hours per week.

Essential Duties/Responsibilities:

ESSENTIAL FUNCTIONS:

- Provide legal counsel and representation in the defense of those persons who have been judicially determined to be indigent and who have been formally charged with delinquent acts under Indiana law
- Provide legal counsel when, in the Court's opinion, it is necessary to appoint an attorney to protect the rights of any person before the court
- Provide legal counsel to children who have been removed by the Department of Child Services as a result of allegations of abuse or neglect under Indiana law
- Perform any other functions the Senior Judge and the Court Executive may deem necessary to carry out the duties of the Lake Superior Court Juvenile Justice Complex

SPECIFIC SKILLS INCLUDE:

- Ability to communicate effectively by telephone, in writing and in person
- Possess a demonstrated working knowledge of juvenile laws and procedures and Juvenile Code
- Ability to operate a computer and other standard office equipment

All Resumes and applications must be sent to the Human Resources Department of Lake County

**Attn: Human Resources
2293 North Main Street
Crown Point, IN 46307**

Application are located on the 3rd floor of Government Center in the Human Resources